

**St Aidan's Catholic Primary School**  
Adswood Road, Huyton. L36 7XR  
Tel: 0151 477 8370  
Email: [staidan@knowsley.gov.uk](mailto:staidan@knowsley.gov.uk)



**Headteacher: Miss K Fitzsimmons**

4<sup>th</sup> March 2024

## **'Take Over Day'**

Dear Parents/Carers,

We are excited to announce that on Wednesday 27<sup>th</sup> March we will hold our first ever 'Take Over Day' at St. Aidan's. This day involves the children 'taking over' the school as they learn the 'grown-ups' jobs for the day. The children in Year 1 to Year 6 will have the opportunity to 'take over' a wide range of tasks in school.

This day will support our PSHE Curriculum by introducing job roles and preparing them for life in the world of work. The aim of the day is to enhance the children's Personal Development by allowing them to 'Take Over' the school and do some of the adult jobs.

We would like as many children as possible to be involved in taking over a role, enabling an excellent insight into the wider running of the school and taking on a challenge.

The children can apply to be a variety of roles in the school including...

- Office Manager
- Head Teacher
- Nursery Teacher
- PE Teacher

Job descriptions will be 'advertised' so the children can decide which role they would like to apply for. The roles will be in 30 minute slots to allow as many children as possible to have a go and take part. The children can apply for more than one job stating their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice role.

The children will first have to complete an application form and return to Miss Fitzsimmons for a chance to shadow the job of their choice. Shortlisting will then take place based on the child's applications and persuasive writing. The children who are selected will receive a letter from Miss Fitzsimmons telling them the good news.

Children who are not successful this time or who do not wish to apply for a job will come into school on the day as normal wearing their school uniform. Whereas new 'workers' (selected children) can come to school wearing clothes appropriate for their new job as St. Aidan's employees. For children who are not taking part, they will still be engaged and join in on a fun filled day seeing their friends and classmates as teachers and in other roles in the school.

Your child will come home with an application form and a list of jobs which they can apply for. Please return completed application forms to your child's class teacher by Wednesday 13<sup>th</sup> March.

We can't wait to have a thrilling day!

Thank you for your continued support

Mrs Martin